



**POLICY BOARD MEETING**  
**Kool Family Community Center, Burnham Brook Boardroom, 2<sup>nd</sup> Floor**  
**Monday, August 28, 2023, at 5:30 PM**

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**OUR MISSION:** *Promoting health, independence, and choice for seniors, persons with disabilities, and caregivers*  
**OUR VISION:** *A community where people are cared for with dignity and respect*  
**OUR VALUES:** *Integrity, quality, commitment, financial responsibility, and advocacy*

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**AGENDA**

- I. Call to Order and Approval of Action Items
  - A. **Action Item:**
    - 1. **Action item: Approval of August 28, 2023, Consent Agenda and June 26, 2023, Policy Board Minutes – Attachment A**
- II. Public Comment/Open Meeting
- III. CEO Report - *Attachment B*
- IV. Policy Board Committee Reports
  - A. Executive/Personnel Membership Committee (Chair Marzolf)
    - 1. Discussion of Approved Bylaws (Articles 1-3) (Marzolf) – *Attachment C*
    - 2. Discussion on outcomes from the Board Retreat (Marzolf)
  - B. Finance/Audit Committee (Board: Baldwin; Staff: Winsor & Gelletich)
    - 1. **Action Item: Approval of Financial Statements for July 2023** (Gelletich) – *Attachment D*
    - 2. **Action Item: Approval of PTO Buyback** (Winsor)
  - C. Compliance, Quality, Waiver (DeJong)
    - 1. Waiver Report (DeJong) – *Attachment E*
    - 2. Compliance – Code of Ethics and Business Conduct (Winsor) - *Attachment F*
  - D. Advocacy and Outreach Updates
    - 1. Program/Outreach Activities (Courtney) - *Attachment G*
    - 2. Michigan Senior Advocates Council (O'Dell/Whitfield)
- V. Adjournment – Next meeting, as scheduled, is September 25, 2023, at 5:30 PM

**NOTE: PLEASE USE EXIT DOORS CLOSEST TO LOBBY/RESTROOMS ONLY**  
**ALL OTHER EXIT DOORS ARE SET TO ALARM AFTER HOURS**  
**THANK YOU!**